County of El Dorado

See below for meeting location.

Minutes - Final

Historical Museum Commission

Commission Members:
Jeannette Barrett, Commissioner
Keith Berry, Commissioner
Frank Jacobi, Commissioner
Dee Owens, Commissioner
Jacob Rigoli, Commissioner
Sean Manwaring, Commissioner
Randal Mitchell, Commissioner

Staff: Bryce Lovell, Director of Library Services

Friday, May 2, 2025 **3:00 PM** **https://edcgov-us.zoom.us/j/82644164626**

330 Fair Lane, Building A, Conference Room D, Placerville CA OR Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Commission meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Commission in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 826 4416 4626. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Commission meeting go to https://edcgov-us.zoom.us/j/82644164626.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Commission meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the 5/01/2025 before the meeting to ensure the Commission has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Commission members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

CALLED TO ORDER AT 3:01 PM

Present: 5 - Barrett, Keith Berry, Owens, Manwaring and Mitchell

Absent: 2 - Jacobi and Rigoli

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

There was no public comment.

A motion was made by Commissioner Barrett, seconded by Commissioner Manwaring to Adopt the Agenda and Approve the Consent Calendar.

Yes: 5 - Barrett, Keith Berry, Owens, Manwaring and Mitchell

Absent: 2 - Jacobi and Rigoli

CONSENT CALENDAR

1. 25-0838 Minutes from Meeting on 4/4/2025

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR

2. 25-0839 Report from Director of Library Services for 5/2/2025 Meeting

There was no public comment.

Director Lovell gave a report on:
Successful Reopening of Museum
Volunteers
Museum website
Staffing
Research Room
Museums Foundation; museum store inventory
Policies and procedures
Railroad operations the Parks & Trails Department
Museum Commission presentation to the Board of Supervisors

DISCUSSION AND ACTION ITEMS

3. 25-0856 Status update of Museum foundational and operational documents

Public Comment: J. Rigoli

The Commission gave a status update regarding the Museum's foundational and operational documents. No formal action was taken.

COLLECTIONS COMMITTEE

4. 25-0857 Update and proposal regarding backlog of pending accessions in the research room.

Public Comment: D. Barrett, J. Rigoli

There was an update regarding the backlog of pending accessions in the Research Room.

A motion was made by Commissioner Berry, seconded by Commissioner Barrett to approve that Library Systems Technician Kelly Jordan, supported by Commissioners Owens and Manwaring, collaborate and coordinate to define the scope and timing of the backlog of pending accessions.

Yes: 5 - Barrett, Keith Berry, Owens, Manwaring and Mitchell

Absent: 2 - Jacobi and Rigoli

MUSEUM PROGRAM UPDATES

a) El Dorado Western Railroad

Commissioner Berry would like to thank Eagle Scout Mark Baco for his work replacing the wood floors of the locomotive.

MUSEUM COMMISSIONER COMMENTS

Commissioners Mitchell and Manwaring provided comments. No formal action was taken.

PUBLIC FORUM

There was no public comment.

Public Forum is an opportunity for members of the public to address the Commission on subject matter that is not on their meeting agenda and within their jurisdiction. Comments during Public Forum are limited to three minutes per person. The Commission Chair may limit public comment during Public Forum.

ADJOURNED AT 3:56 PM