County of El Dorado

See below for meeting location.

Minutes - Final

Historical Museum Commission

Commission Members:
Jeannette Barrett, Commissioner
Keith Berry, Commissioner
Dee Owens, Commissioner
Jacob Rigoli, Commissioner
Sean Manwaring, Commissioner
Randal Mitchell, Commissioner
Vacant (1), Commissioner

Staff: Bryce Lovell, Director of Library Services

Friday, June 6, 2025 **5:00 PM** **https://edcgov-us.zoom.us/j/88337834327**

330 Fair Lane, Building A, Conference Room D OR Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Commission meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Commission in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 883 3783 4327. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Commission meeting go to https://edcgov-us.zoom.us/j/88337834327.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Commission meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Thursday before the meeting to ensure the Commission has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Commission members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

CALLED TO ORDER AT 5:00 PM

Present: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

There was no public comment

A motion was made by Commissioner Manwaring, seconded by Commissioner Mitchell to Adopt the Agenda and Approve the Consent Calendar.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

CONSENT CALENDAR

1. 25-1053 Minutes from Meeting on 5/2/25.

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR

2. 25-1069 Report from Director of Library Services for 6/6/2025 Meeting

There was no public comment

Director Lovell gave a report on:
Thank you to staff and volunteers
El Dorado County Fair – Museum Hours Saturday 10-5p; Thursday, Friday, Sunday 12-5p
Research Room
Collection Inventory (CatalogIt software)
NAGPRA (the Native American Graves Protection and Repatriation Act)
CalNAGPRA (the California Native American Graves Protection and Repatriation Act)
Possible Funerary Objects
El Dorado Western Railroad; Parks and Trails Division
Book and Document Scanner
Subcommittee (Museum Foundational and Operational Documents)
Donations, Accessions/Deaccessions

DISCUSSION AND ACTION ITEMS

3. 25-1054 Acknowledgement of the Library Administration and Volunteers from Local Non-Profits

Public Comment: K. Jordan

The Commission publicly thanked the Library staff and administration, County Departments, and the volunteers for their work on the Museum. No formal action was taken.

4. 25-1055 Status of Museum Foundational and Operational Documents

There was no public comment

An update was provided on the status of the Museum's foundational and operation documents including the work being done on a vision and mission statement. No formal action was taken.

5. 25-1067 The Commission will address the current vacant position available on the Historical Museum Commission by doing the following:
The Commission will ensure that the public is aware of the Commissioner vacancy posted on the County website.
Museum/Library administration will review the process for applying for and selecting a candidate, including the timeline.
Review the application received and vote on whether to make a recommendation to fill the vacancy with the current candidate.

Action is being taken on this item.

There was no public comment

An update was provided regarding the process for filling a vacancy on the Museum Commission.

The application that had been received was reviewed by the Commission.

A motion was made by Commissioner Mitchell, seconded by Commissioner Berry to recommend that the Board of Supervisors accept the current candidate to fill the Commission vacancy.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

COLLECTIONS COMMITTEE

6. 25-1068 The Historical Museum Commission wishes to promptly resume its accessions/deaccessions responsibilities, processing the backlog of potential accessions and deaccessions, and to help free up needed space in the Museum.

Public Comment: D. Barrett

The Commission reviewed and voted on potential accession items 1 through 4. Items 5 through 10 will be moved to the next Commission meeting for review.

A motion was made by Commissioner Mitchell, seconded by Commissioner Berry to de-accession or not accept Item #1: various surveying equipment.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

There was no public comment

A motion was made by Commissioner Barrett, seconded by Commissioner Mitchell to accession or accept Item #2: 3 boxes of various items including miners lamps and crucibles from Coloma

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

There was no public comment

A motion was made by Commissioner Mitchell, seconded by Commissioner Owens to de-accession or not accept Item #3: Allured Family donation of tools, antique microscope, vintage calculator, etc.

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

There was no public comment

A motion was made by Commissioner Manwaring, seconded by Commissioner Barrett to de-accession or not accept Item #4: glass urinal from Smith Flat

Yes: 6 - Barrett, Keith Berry, Owens, Rigoli, Manwaring and Mitchell

MUSEUM PROGRAM UPDATES

a) El Dorado Western Railroad

There was no public comment

An update was provided regarding the operations of the El Dorado Western Railroad.

MUSEUM COMMISSIONER COMMENTS

There was no public comment

Commissioner Manwaring provided comment. There was no formal action taken.

PUBLIC FORUM

There was no public comment

Public Forum is an opportunity for members of the public to address the Commission on subject matter that is not on their meeting agenda and within their jurisdiction. Comments during Public Forum are limited to three minutes per person. The Commission Chair may limit public comment during Public Forum.

ADJOURNED AT 6:44 PM