County of El Dorado

See below for meeting location.

Minutes - Final

Historical Museum Commission

Commission Members:
Jeannette Barrett, Commissioner
Keith Berry, Commissioner
Dee Owens, Commissioner
Jacob Rigoli, Commissioner
Sean Manwaring, Commissioner
Randal Mitchell, Commissioner
Vacant (1), Commissioner

Staff: Bryce Lovell, Director of Library Services

Friday, July 11, 2025 **3:00 PM** **https://edcgov-us.zoom.us/j/88577511824**

330 Fair Ln - Building A, Conference Room A, Placerville, CA OR Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Commission meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Commission in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 885 7751 1824. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Commission meeting go to https://edcgov-us.zoom.us/j/88577511824.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Commission meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Thursday before the meeting to ensure the Commission has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Commission members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

CALLED TO ORDER AT 3:01 PM

Present: 5 - Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Barrett

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

There was no public comment.

A motion was made by Commissioner Mitchell, seconded by Commissioner Berry to Adopt the Agenda and Approve the Consent Calendar.

Yes: 5 - Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Barrett

CONSENT CALENDAR

1. 25-1198 Minutes from Meeting on 6/6/2025

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR

REPORT FROM STAFF

2. 25-1229 Report from Director of Library Services for 7/11/2025 meeting

Public Comment: J. Mitchell

Director Lovell gave a report on:
El Dorado County Fair Museum stats
Added Hours for the Research Room
BOS Policy F3: Library and Museum Behavior Policy
Library Funding and the Sustainability Ad Hoc Committee
Adding Catalog It Software for Museum Collections

DISCUSSION AND ACTION ITEMS

Commissioner Rigoli read into the record the obituary of former Museum Commissioner Don Uelman.

3. 25-1233 Discuss Adopting a Consent Calendar Format for Commission Business

Public Comment: J. Mitchell

A motion was made by Commissioner Mitchell, seconded by Commissioner Manwaring to approve using the Consent Calendar to accession the backlog of items. This included an amendment (proposed by Commissioner Rigoli and accepted by mover Commissioner Mitchell) that the Commissioners would be responsible for individually reviewing the items during the interim period between Commission meetings.

Yes: 5 - Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Barrett

4. 25-1235 Discuss and Gather Feedback on Draft Vision and Mission Statements

Public Comment: J. Mitchell

Draft vision and mission statements reviewed and discussed options for inviting public feedback.

COLLECTIONS COMMITTEE

5. 25-1068 The Historical Museum Commission wishes to promptly resume its accessions/deaccessions responsibilities, processing the backlog of potential accessions and deaccessions, and to help free up needed space in the Museum.
(Continued from June 6, 2025, Item #6)

Public Comment: J. Mitchell

A motion was made by Commissioner Mitchell, seconded by Commissioner Manwaring to accession Item #5: Autobiography of Charles Peter.

Yes: 5 - Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Barrett

Public Comment: J. Mitchell

A motion was made by Commissioner Rigoli, seconded by Commissioner Manwaring to move Items 6 through 10 to the next Commission meeting utilizing the new Consent Calendar format.

Yes: 5 - Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Barrett

MUSEUM PROGRAM UPDATES

a) El Dorado Western Railroad

Public Comment: J. Mitchell

Commissioner Berry provided an update on the work being done by the El Dorado Western Railroad. He publicly thanked the Eagle Scouts for their work and expressed that the EDWR looks forward to sustaining their partnership with the Eagle Scouts.

b) Research Room

Public Comment: J. Mitchell

Director Lovell gave an update that the Research Room has reopened (by appointment) on Thursdays.

MUSEUM COMMISSIONER COMMENTS

Commissioner Comments Provided By:
Commissioner Mitchell
Commissioner Owens
Commissioner Manwaring

PUBLIC FORUM

There was no public comment

Public Forum is an opportunity for members of the public to address the Commission on subject matter that is not on their meeting agenda and within their jurisdiction. Comments during Public Forum are limited to three minutes per person. The Commission Chair may limit public comment during Public Forum.

ADJOURNED AT 5:01 PM

Present: 5 - Keith Berry, Owens, Rigoli, Manwaring and Mitchell

Absent: 1 - Barrett