

## **El Dorado County Library Materials Display Policy**

In order to inform and educate citizens, the Library wishes to provide a place for patrons and visitors to find information on local services, events, volunteer and educational opportunities, health and consumer awareness, local tourism, upcoming campaigns and ballot measures.

Library branches may provide, on a space-available basis, an area or table where publications, community newsletters, literature, leaflets, brochures, fliers, etc., may be placed by local agencies, committees or organizations.

Materials involving solely commercial advertising for business or consumer transactions may not be placed in such areas.

The following restrictions will apply:

1. All materials must receive prior Library staff approval before being placed on information tables, bulletin boards, kiosks, windows or any other Library surface.
2. Library materials and information have priority.
3. The information area may not be used for commercial purposes by individuals or businesses to advertise, promote, or sell items or services.
4. The information area is open only to community based non-profit and charitable organizations, publications of El Dorado County and their affiliates, State and Federal Government agencies, local schools and cultural groups. Out of area organizations, as well as individuals and businesses are excluded from posting materials.
5. The Library will determine whether free publications from other sources may be included based on the greatest community interest. This may include items such as Senior Times, Around Here, Foothill Style, Marshall Community Health information, etc.
6. The Library does not, by making such space available, necessarily endorse or support the viewpoints expressed in such materials, and will administer the availability of such area or table in an impartial manner.